

## Maintenance of Certification Peer Review Report Form

Please complete this form immediately after the peer review and return within 10 days or by December 31, whichever comes first. E-mail to [info@professionalchaplains.org](mailto:info@professionalchaplains.org) or fax to 847.240.1015. Keep a copy of this report for your records.

Chaplain: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Review Date/Place: \_\_\_\_\_

Full Name of Faith Group: \_\_\_\_\_

I have recently changed faith groups. Therefore, a letter of endorsement/support will be sent to BCCI by the faith group.

### Peer Review Guidelines Fulfilled:

*Guidelines found at [www.professionalchaplains.org/BCCI](http://www.professionalchaplains.org/BCCI) under Maintenance of Certification*

Review and check all that have been fulfilled:

- Minimum of three committee members present, two of whom are BCCI board certified or associate certified chaplains. (See Peer Review Guidelines, "Composition of Committee.")
- Peer Review was a minimum of 90-minutes.
- Committee received written materials.
- Reviewee received written summary report with recommendations following the meeting.

### Faith Group Connection:

Review and check all that have been fulfilled:

- I attest that I have an ongoing connection with my faith community for accountability and nurture of my person and my practice as a professional chaplain, per maintenance of certification standard MNT3.
- I attest that I have fulfilled my faith group's requirements for my work as a chaplain.
- I have discussed my faith group connection with my Peer Review Committee.

\_\_\_\_\_  
Reviewee Signature

\_\_\_\_\_  
Date

*NOTE: If any of the above were not fulfilled, please attach an explanation of attempts to meet the guidelines. Explanations will be reviewed for acceptance of exception to guidelines.*

**Peer Review committee members** (Please sign and then print your names in the spaces below.)

1. Name: \_\_\_\_\_ (sign) \_\_\_\_\_ (print)  
 BCCI board certified chaplain  BCCI associate certified chaplain

2. Name: \_\_\_\_\_ (sign) \_\_\_\_\_ (print)  
 BCCI board certified chaplain  BCCI associate certified chaplain

3. Name: \_\_\_\_\_ (sign) \_\_\_\_\_ (print)  
 BCCI board certified chaplain  BCCI associate certified chaplain  
 Certified by: (circle) AAPC ACCA ACPE CASC NACC NAJC NAVAC  ecclesiastical/professional colleague

4. Name: \_\_\_\_\_ (sign) \_\_\_\_\_ (print)  
 BCCI board certified chaplain  BCCI associate certified chaplain  
 Certified by: (circle) AAPC ACCA ACPE CASC NACC NAJC NAVAC  ecclesiastical/professional colleague